

AUDIT COMMITTEE - Internal Audit Progress Report for 2019/20 Quarter 1 (including the Quarter 2 IA Plan)

Committee name	Audit Committee
Officer reporting	Sarah Hydrie, Head of Internal Audit & Risk Assurance
Papers with report	Internal Audit Progress Report for 2019/20 Quarter 1 & Internal Audit Plan for Quarter 2
Ward	All

HEADLINES

The attached report presents the Audit Committee with summary information on all Internal Audit (IA) work covered in 2019/20 Quarter 1 and assurance in this respect. It also provides an opportunity for the Head of Internal Audit & Risk Assurance to highlight to the Audit Committee any significant issues that they need be aware of that have arisen since the last IA progress report. Further, it enables the Audit Committee to hold the Head of Internal Audit & Risk Assurance to account on delivery of the IA Plan and facilitates in holding management to account for managing risk and control weaknesses identified during the course of IA activity. Appended to this report is the IA Plan for Quarter 2 which has been produced in consultation with senior managers and outlines the planned programme of IA work to be carried out within the next quarter.

RECOMMENDATIONS:

That the Audit Committee:

- 1. Notes the IA Progress Report for 2019/20 Quarter 1 and consider the Quarter 2 IA Plan and, subject to any further minor amendments, approve it; and**
- 2. The Audit Committee should ensure that the coverage, performance and results of Business Assurance IA activity in this quarter are considered and any additional assurance requirements are communicated to the Head of Internal Audit & Risk Assurance.**

SUPPORTING INFORMATION

IA provides an independent appraisal and consultancy service that underpins good governance, which is essential in helping the Council achieve its strategic objectives and realise its vision for the borough of Hillingdon.

BACKGROUND PAPERS

The Business Assurance service holds various background research documents in relation to the Quarter 2 IA Plan.